

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 06/13/2023

Department: Finance

Requested by: Christy Cluck *CC*

Explanation:

Expenditures:  
Increase the transfer-out from the Visitor Tax Fund to SEDA to fund the Visit Stillwater contract.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer-out	1500000 - 71000		\$ 975,000	\$ 145,000	\$ 1,120,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 145,000

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 6-13-2023

Approved by CMO: BMY/ppp

Date: 07.11.23

Approved by City Council:  Yes  No

Date: 07.10.23

Processed by Finance: alicia

Date: 7-18-23

Set ID: B0004568

Date Sent to SA&I: 8-1-23

*Payne*  
State Auditor  
and Inspector  
AUG 03 2023  
RECEIVED

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

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723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 06/13/2023

Department: Finance

Requested by: Christy Cluck *SEDA* ✓

Explanation: Revenues:  
Increase the transfer-in from the Visitor Tax Fund to fund the Visit Stillwater contract.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer-in	8520000 - 61000	\$ 975,000	\$ 145,000	\$ 1,120,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 145,000**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 6-13-2023

Approved by CMO: Brynn

Date: 07.11.23

Approved by City Council:  Yes  No

Date: 07.10.23

Processed by Finance: Alicia Avon

Date: 7-18-23

Set ID: BV004568

Date Sent to SA&I: 8-1-23

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Office: 405.372.0025
Web: stillwater.org

Date: 06/13/2023

Department: Finance

Requested by: Christy Cluck

SEDA

Explanation: Expenditures:
Increase budget appropriations to fund the Visit Stillwater contract.

Table with 6 columns: Account Name, Account Number, Project Number, Current Budget Amount, Amount of Change, New Budget Amount. Includes rows for 'Increase' and 'Decrease'.

Net Change: (will usually result in a total increase or decrease)

\$ 145,000

Reviewed by Department Manager:

Date:

Reviewed by Finance: Christy Cluck

Date: 6-13-2023

Approved by CMO: Bm/ppo

Date: 07.10.23

Approved by City Council: [X] Yes [ ] No

Date: 07.10.23

Processed by Finance: alicia ams

Date: 7-18-23

Set ID: B0004568

Date Sent to SA&I: 8-1-23

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Date: 06/20/2023

Department: Waste Management

Requested by: Matt Faulkner **SUA-23-43**

Explanation: Expenditures:  
Appropriate funds from the Waste Management Fund for repair of damage to vehicle as a result of traffic accident. Repairs funded by insurance proceeds received in FY23.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Repair Vehicles	9184819 - 53018	\$ 0	\$ 16,915	\$ 16,915
		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0
Decrease:		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0

Net Change: (will usually result in a total increase or decrease) \$ 16,915

Reviewed by Department Manager: *Matt Faulkner* Date: 06/21/2023

Reviewed by Finance: *Christy Church* Date: 6-21-2023

Approved by CMO: *Bray* Date: 07.11.23

Approved by City Council:  Yes  No Date: 07.10.23

Processed by Finance: *Alicia Auns* Date: 7-18-23

Set ID: B0004566 Date Sent to SA&I: 8-1-23

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Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
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Date: 06/30/2023

Department: Transportation

Requested by: Candy Staring CC-23-104

Explanation: Expenditures:  
Appropriate funds for design, testing, and construction of 3rd street bridge.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
3rd Street Bridge	2604035 - 54009	19TR04260	\$ 0	\$ 231,829	\$ 231,829
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 231,829**

Reviewed by Department Manager: Candy Staring

Date: 6/30/2023

Reviewed by Finance: Christy Clark

Date: 6-30-2023

Approved by CMO: Bm/jgp

Date: 07.11.23

Approved by City Council:  Yes  No

Date: 07.10.23

Processed by Finance: Alicia Cross

Date: 7-18-23

Set ID: B0004564

Date Sent to SA&I: 8-1-23

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Web: stillwater.org

Date: 07/05/2023

Department: Water Resources

Requested by: James Driskel **SNA-23-44** ✓

Explanation: Expenditures:  
Appropriate funds for the Water Treatment Plant roof replacement.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Roof - Water Treatment Plant	9129270 - 54009	23WD02912	\$ 0	\$ 118,550	\$ 118,550
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease) \$ 118,550

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 7-5-2023

Approved by CMO: Bm/ppo

Date: 07.11.23

Approved by City Council:  Yes  No

Date: 07.10.23

Processed by Finance: alicia

Date: 7-18-23

Set ID: B0004567

Date Sent to SA&I: 8-1-23

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Date: 07/05/2023

Department: Transportation

Requested by: Candy Staring **CC-23-111**

Explanation: Expenditures:  
Appropriate funds for design, testing, and construction of Husband street bridge.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Bridge - Husband over Boomer Crk	2604035 - 54009	19TR05260	\$ 0	\$ 159,000	\$ 159,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 159,000**

Reviewed by Department Manager: Candy Staring

Date: 2023 July 5

Reviewed by Finance: Christy Cluck

Date: 7-5-2023

Approved by CMO: Bm/ppo

Date: 07.11.23

Approved by City Council:  Yes  No

Date: 07.10.23

Processed by Finance: Alivia Avon

Date: 7-18-23

Set ID: B0004565

Date Sent to SA&I: 8-1-23

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Date: 07/14/2023

Department: Finance

Requested by: Christy Cluck

*SEDA*

Explanation:

Expenditures:  
Transfer from General Fund contingency to SEDA to fund payment of interest due on the TIF#5 loan.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer Out	1010000 - 71000		\$ 28,534,289	\$ 12,000	\$ 28,546,289
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:	GF Contingency	1011020 - 53067		\$ 485,000	(\$ 12,000)	\$ 473,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 0

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: CC \_\_\_\_\_

Date: 7-14-2023

Approved by CMO: Bmjpg \_\_\_\_\_

Date: 07.25.23

Approved by City Council:  Yes  No

Date: 07.24.23

Processed by Finance: alicia Avila \_\_\_\_\_

Date: 7-26-23

Set ID: Bu004612

Date Sent to SA&I: 8-1-23

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Web: stillwater.org



Date: 07/14/2023

Department: Finance

Requested by: Christy Cluck *CC*

Explanation:

Revenue:  
Transfer from General Fund contingency to SEDA to fund payment of interest due on the TIF#5 loan.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer In	8570000 - 61000		\$ 100,000	\$ 12,000	\$ 112,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 12,000**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: *CC* \_\_\_\_\_

Date: 7-14-2023

Approved by CMO: *Bm/pps* \_\_\_\_\_

Date: 07.25.23

Approved by City Council:  Yes  No

Date: 07.24.23

Processed by Finance: *Alia* \_\_\_\_\_

Date: 7-26-23

Set ID: B0004612

Date Sent to SA&I: 8-1-23

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Web: stillwater.org



Date: 07/14/2023

Department: Finance

Requested by: Christy Cluck **SEDA**

Explanation: Expenditures:  
Appropriate funds for payment of interest due on the TIF#5 loan.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Interest Expense	8570000 - 55508		\$ 100,000	\$ 12,000	\$ 112,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 12,000**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: CC

Date: 7-14-2023

Approved by CMO: BMP/pep

Date: 07.25.23

Approved by City Council:  Yes  No

Date: 07.24.23

Processed by Finance: alicia a

Date: 7-26-23

Set ID: BV004612

Date Sent to SA&I: 8-1-23

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Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
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Office: 405.372.0025  
Web: stillwater.org



Date: 07/07/2023

Department: Events and Recreation

Requested by: Barb Bliss *CC-23-102 (07.10.23)*

Explanation:

Expenditures:  
Appropriate funds for Armory roof replacement.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Roof Replacement - Armory	1055010 - 54009	23PR03105	\$ 0	\$ 239,400	\$ 239,400
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 239,400**

Reviewed by Department Manager: Barbara C. Bliss

Date: 07/07/2023

Reviewed by Finance: Christy Cluch

Date: 7-7-2023

Approved by CMO: Bm/jep

Date: 07.25.23

Approved by City Council:  Yes  No

Date: 07.24.23

Processed by Finance: alicia cunn

Date: 7-24-23

Set ID: B0004611

Date Sent to SA&I: 8-1-23

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Web: stillwater.org

Date: 07/13/2023

Department: City Manager's Office

Requested by: Melissa Reames

Explanation:

Expenditures:  
Appropriate funds for Merry Main Street event.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Special Event	2341020 - 53105		\$ 0	\$ 12,303	\$ 12,303
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 12,303

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: U

Date: 07.14.23

Approved by CMO: Bm/ppo

Date: 07.25.23

Approved by City Council:  Yes  No

Date: 07.24.23

Processed by Finance: alicia avans

Date: 7-26-23

Set ID: Bu004610

Date Sent to SA&I: 8-1-23

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Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
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Web: stillwater.org



Date: 06/23/2023

Department: Water Resources

Requested by: Candy Staring SUA-23-41

Explanation:  
Expenditures:  
Appropriate funds for the Lagoon Dredging Project.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount	
Increase:	WTP/Raw Water Delivery	1809216 - 54009	23WT07180	\$ 0	\$ 1,187,600	\$ 1,187,600
	-					\$ 0
	-					\$ 0
	-					\$ 0
	-					\$ 0
Decrease:	-					\$ 0
	-					\$ 0
	-					\$ 0
	-					\$ 0
	-					\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 1,187,600**

Reviewed by Department Manager: Candy Staring

Date: 6/27/2023

Reviewed by Finance: [Signature]

Date: 6/27/2023

Approved by CMO: [Signature]

Date: ~~07/11/23~~ 7/24/23

Approved by City Council:  Yes  No

Date: ~~07/10/23~~ 7/24/23

Processed by Finance: Alicia Avans

Date: 7-26-23

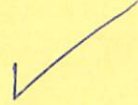
Set ID: BV004609

Date Sent to SA&I: 8-1-23

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Budget Amendment Request  
For Budget Year 2024

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Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org



Date: 07/05/2023

Department: Water Resources

Requested by: Candy Staring **SUA-23-38**

Explanation: Expenditures:  
Appropriate funds for the extension of sewerline to The Hub.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Sewer Extension to The Hub	9139366 - 54009	23SL01913	\$ 0	\$ 25,645	\$ 25,645
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 25,645**

Reviewed by Department Manager: Candy Staring

Date: 2023 July 5

Reviewed by Finance: Christy Church

Date: 7-5-2023

Approved by CMO: Bm/pgo

Date: 07.11.23

Approved by City Council:  Yes  No

Date: 07.10.23

Processed by Finance: Alicia Ann

Date: 7-18-23

Set ID: B0004563

Date Sent to SA&I: 8-1-23

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\* Corrected duplicate GL entry under reference # RE00004734 via GLBUVP on 7/24/2023 - CC